



MINUTES
FOUR WHEEL DRIVE VICTORIA
 (Victoria Association of Four Wheel Drive Clubs Inc.)
ANNUAL GENERAL MEETING
 Monday 21st November, 2016 at 7:30pm
 Manningham Hotel, Bulleen, Vic 3104
 ABN: 40 891 301 368 ASSN: A0013539S RTO: 21605

1.	MEETING OPEN Damian opened the meeting at 7:39m.
2.	PRESIDENT'S WELCOME Damian welcomed everybody and requested that everyone please sign the attendance sheets. He discussed the point that further general meetings will be subject to venue availability. He apologised for the meeting being postponed, and notified to all present that any correspondence and general business will be limited to what has been sent out to the clubs. Correspondence may be tabled, but will be given to the new board to handle. Damian apologised for Graeme Walsh not being present, noting this was the first AGM he had missed since the Association had started.
3.	REQUEST FOR PROXIES Damian introduced Gary Lyons from Nissan club as the Returning Officer and requested proxies. Eight were declared.
4.	ATTENDANCE Confirmation was given at this time that there was a quorum present.
5.	APOLOGIES Damian read out apologies as received. He then asked for apologies from the floor. There being none, he put the motion that apologies be accepted. Moved: Colin Oates; Seconded: Dave Roberts. Carried.
6.	CONFIRMATION OF PREVIOUS ANNUAL GENERAL MEETING MINUTES Minutes for the 2015 AGM were put to the meeting and asked that they be accepted as a true and accurate record. Moved: Dave Roberts; Seconded: Geoff Chambers. Carried.
7.	BUSINESS ARISING FROM PREVIOUS MINUTES Geoff Kenafacke queried a requirement from the rules regarding the minutes of General meetings and AGMs. The minutes of the September General meeting were deemed not to be required.
8.	CORRESPONDENCE (address to this year's Annual General Meeting) None minuted as received.
9.	SPECIAL RESOLUTIONS No Special Resolutions tabled.
10.	PRESENTATION OF ANNUAL REPORT

	<p>The Annual Report was the next item on the agenda, which Damian presented to the meeting. Questions were put to Damian regarding the members' card and what it was. Damian provided information on it and indicated that it would be released in the near future. He also indicated that around 400 members had signed up to it. Colin Oates asked what Damian's contribution to the National Council had been and how it had benefitted the members. Damian indicated the funding lobbying that was done that had helped immensely when the Association was experiencing severe financial pain. Damian is also planning to have discussions moving forward with members of Federal Parliament around Kakadu, road standards, vehicle standards and etc. Colin further asked what Damian would do if the board deemed they did not want Damian to continue in this role. Damian indicated that the Board would have a number of items to undertake, such as rules, etc. Damian closed his address and handed over to Brian Lewis for the Treasurer's report.</p>
11.	<p>TREASURER'S REPORT</p> <p>Brian highlighted a number of items in his report as Treasurer, noting that the office has been sensational and should be congratulated. He also identified and spoke to a number of KPI's: volunteer training; track clearing; Regional Reps meetings; educational materials; shows and events; 4WD Advisory Committee; Iconic Drives; Camp Host. An added value project was the Shepparton Disability day.</p>
12.	<p>PRESENTATION OF ANNUAL FINANCIAL STATEMENT</p> <p>To receive and consider the statement submitted by the Board of Management in accordance with section 30(3) of the Act.</p> <p>Michael Coldham asked whether the training courses and Track Watch activities were better or worse than last year. Karl Norman (Accounts) indicated that both activities had increased on last year.</p>
13.	<p>CEO's REPORT</p> <p>Wayne thanked all members of the office for their support and their efforts. He also thanked the clubs for their efforts with volunteer work throughout the year. This enables Wayne and the Board to take the facts and figures to the government, and demonstrate what we are doing.</p> <p>Wayne discussed an example of his recent trip to Dargo, where the Ranger in Charge could not believe how much we were doing as an Association. She compared this to the \$14,000 that she had to maintain tracks in a very large area.</p> <p>Wayne also addressed topics such as: social media; The need to connect with regional clubs; and the very important need to capture more people into clubs.</p> <p>There were no questions.</p>
14.	<p>GOVERNMENT LIASON</p> <p>Michael Coldham gave a report on our relationship with the Government.</p> <p>VEAC – it was recommended that all should go and review the maps that have been created.</p> <p>Care for the Bush Trust – think about educational ideas.</p>
15.	<p>RTO</p> <p>A motion was passed after the last AGM to change the ETU to an RTO. A small group got together to develop policies and procedures, and we are likely to have an audit within the next year. The report was tabled.</p> <p>A question was asked around what happens if Gary Doyle is elected to the President's role, and what then happens to the RTO. Gary indicated that he has been training people up and they are keen to step up.</p>

16.	<p>ACCEPTANCE OF TREASURER'S REPORT Moved: Rob Kemp. Seconded: Dulcie Watts. Carried unanimously.</p>
17.	<p>APPOINTMENT OF AUDITOR Brian Lewis proposed that Craig R Pound and Associates be re-appointed auditors for the next year. Seconded: Dulcie Watts. Carried.</p>
18.	<p>ACCEPTANCE OF 2016 ANNUAL REPORT Damian then proposed that the annual report be accepted. Moved: Lou Catherine. Seconded: Dave Mapleson. Carried unanimously.</p>
19.	<p>GENERAL BUSINESS The floor was opened for General Business – none raised.</p>
20.	<p>ELECTION OF OFFICE BEARERS The next agenda item was the election of office bearers for the board. Gary Lyons as Returning Officer declared those positions as up for election vacant, and took over as chair for the meeting. Instructions on how to vote were given regarding the cards handed to eligible members as they entered the room.</p> <p>Michael Coldham asked if all nominations had been received by the due time. Chris Whiteside (Secretary) then read through the nominations and when they were received, and indicated that Michael Martin's (Vice-President) had not been received by the required time. A heated discussion followed during which David Bruinsma requested that Garry Lyons as Returning Officer adjudicate the issue. Gary Lyons accepted the task and deduced by counting back the number of days preceding the nomination being received that Michael Martin's nomination was invalid.</p> <p>20.1 Presentation by Candidate for President Each candidate for President was invited to give a three minute presentation.</p> <p>20.2 Candidates for Election Those standing as candidates for election to the office of President were: Gary Doyle: Ordinary Board member; RTO Chairman: member Eureka 4WD Club Chris Whiteside: Association Secretary; member Side Tr@cked 4WDC</p> <p>20.3 Election of President A secret ballot was held and Gary Doyle was elected as President.</p> <p>20.4 Presentation by Candidates for Ordinary Member Each candidate for election as an Ordinary Member was invited to give a three minute presentation.</p> <p>20.5 Candidates for Election Those standing as candidates for election as Ordinary Member were: Kathryn Marmara-Stewart: MJOC; Club Delegate Colin Oates: Offpeak 4WDC; Trip Co-ordinator; former Board member Michael Coldham: FWDVic Political Liaison; RRCV; Former Association President; former Board member Dave Roberts: Toyota FWDC Victoria; Club Delegate; FWDVic office volunteer</p> <p>20.6 Election of Ordinary Member A secret ballot was held and Michael Coldham was elected as Ordinary Member.</p> <p>20.7 It was then proposed that the ballot cards be destroyed. Moved: Bill Black. Seconded: Dulcie Watts. Carried. The cards were destroyed.</p> <p>20.8 Gary Doyle addressed the meeting, and thanked those present for their vote of confidence, and indicated his desire to work with the Board for the good of all.</p>

21.	Michael Coldham acknowledged the passing of Ian Lacey who had been a leading figure within the Association and four wheel drive movement in the past.
22.	<p>RAFFLE DRAW</p> <p>The Association raffle which had been running a drawn. The prize winners were:</p> <p>1st Prize: Fred J 2nd Prize: Leonard Page 3rd Prize: Damien Ebenwaldner 4th Prize: David Forrenti 5th Prize: Lee Sergeant</p> <p>Those who were not present would be notified by telephone.</p>
23.	<p>NEXT MEETING</p> <p>The next General Meeting will be held at a time and place to be advised.</p>
24.	<p>MEETING CLOSED</p> <p>There being no further business, Gary Doyle declared the meeting closed at 9:38 pm.</p>

- Attached:** Appendix A – FWDVictoria Staff Attendance
Appendix B – FWDVictoria Board Attendance
Appendix C – Apologies
Appendix D – Club Delegates Attendance
Appendix E – Club Members and Visitors