



# Annual Report

## 2021

Driving in a Sustainable Environment







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## FWDV BOARD MEMBERS

### Colin Oates

#### President

Idlers 4WD Club Member 2005-2010, Offpeak 4WD Club, Foundation Member 2007, Club President 2008 – 2015, FWDV Delegate 2008 – 2020, FWDV Regional Representative 2015 – 2018, FWDV Board Member 2012 -2014 and since 2017 as an Ordinary Board Member, then Vice President and currently President.

#### Education & Qualifications

1981	Certificate of Technical Teaching	Hawthorn Institute of Education
1984	Trained Special Teachers Certificate	Melbourne College of Adv. Educ.
1988	Diploma of Technical Teaching	Hawthorn Institute of Education
1995	Bachelor of Education	University of Melbourne
1997	Graduate Diploma in Curriculum	University of Melbourne
1999	Master of Education	University of Melbourne

Now retired, after a successful career in the automotive field, including five years in Papua New Guinea and twenty-three years in TAFE, Colin has held leadership roles in Automotive Service Management and as an Advanced Skills Teacher. He managed groups of teachers, particularly in delivering new national training courses. Building of mutually beneficial relationships with employers led to Colin becoming co-ordinator and principal teacher in a national Certificate III in Automatic Transmissions, Light Vehicles Stream.

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### Fred de Gooyer

#### Vice President

Member of Land Rover Owners Club of Victoria 1999- present, Ordinary Member on committee 2012-2014, Vice President 2015, Club President 2016- 2018 & at present. Registrar of the LROCV Club Permit Scheme 2015- present, FWDV Club delegate 2017- present.

FWDV Board member 2019- present, currently FWDV Vice-President.

#### Education and Qualifications

1973	Bachelor of Economics	Monash University
1974	Diploma of Education	Rusden Teachers College
1977	Bachelor of Education	Monash University
1985	Certificates 1 & 2 of Building & Construction	Warragul TAFE College

Retired after 35 years running a successful business in the Construction Industry as the Head Contractor for many large and varied Commercial and Domestic projects. Now operates a small farming enterprise.



## FWDV BOARD MEMBERS *(continued)*

### Doug Mitchell

#### **Treasurer**

Doug is a member of Off Peak 4WD Club Inc and drives a Nissan Patrol.

Doug is a Chartered Accountant, Registered Tax Agent, Registered Company Auditor and Financial Planner. He owned and operated the accounting practice of Mitchell Wilson from 1991 until 30 June 2018, and is currently a consultant with Mitchell Wilson, in principally the same capacity as when he owned the business.

The client base includes SME's (employing up to 300 staff, with branches in all Australian states and New Zealand) and high net worth investors. Doug sits on a number of client Boards.

In addition Doug is a Board Member of various not for profits, including St Alfred's Anglican Church and NADRASCA an organisation based in Nunawading which provides services to people with a disability.

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### Eric Bishop

#### **Secretary**

Eric is a member of the Toyota Land Cruiser Club of Victoria (TLCCV) and drives an 80 & 40 Series Land-Cruiser along with various other classic cars.

From 2011-2014 Eric was a member of the FWDV Board as an ordinary member and in his last position of Secretary was instrumental along with Michael Coldham and Wayne Hevey in securing the financial sponsorship of the Victorian Government we enjoy today before moving overseas with work.

Eric was a Construction Project Manager with the likes of Theiss, Hansen Yunken, Leighton, Bovis Lend Lease and Fletcher Construction in New Zealand, holding positions from Project Manager to Project Directorships; he is now recently retired. During his career he has managed the reconstruction of numerous Dept. of Defence – ADF Military Bases throughout Australia. He also spent many years in Papua New Guinea working as a contractor for DFAT as a Senior Project Manager building Hospitals, Nursing and Midwifery Training facilities across the entire archipelago of PNG as part of a Program to reduce PNG's horrific rate of Infant Mortality. Post PNG he travelled to New Zealand to manage the construction of the Auckland East Super Maximum Security Prison at Paramoremo and an Acute Mental Health Facility at the Middlemore Hospital in Auckland.

Since his return to Australia in December 2018, Eric retired to Warragul and is fully committed to the Four Wheel Drive Victoria Board.

## FWDV BOARD MEMBERS *(continued)*



### Dave Roberts

#### Member

Dave joined the Toyota 4 Wheel Drive Club of Victoria more than 16 years ago and has been an active member since then. For more than six years, he was the club's Association Delegate, attending members' update days, AGMs, Regional Reps and other meetings on behalf of the club. He relinquished the role of delegate when elected to the Board of Four Wheel Drive Victoria in 2017.

Dave participates in shows with FWDV, manning our stand and providing information to the general public and members about FWDV's role in the community and of the benefits for our members. Dave also volunteers in the office, and assists in keeping our Association running.

Dave also participates in various programs such as Clean up the Bush and Camp Host. He is the co-ordinator for the Australian Red Cross Lifeblood Red25 team.

Dave has wide experience and qualifications in agriculture, aviation, marine, and science fields amongst others.

Dave has a passion for the Association and works to advance it for the benefit of its members and the wider community

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### Fred Schenck

#### Member

Fred is an avid 4-wheel enthusiast spending the last 30 years exploring the high country and outback Australia, leading many iconic trips.

Fred is a Certified Practising Accountant (CPA) and Chartered Tax Adviser. Fred has over 30 years of experience in tax and commerce, including roles as a principal in public accounting practices. Fred has also had senior management roles in commerce and industry, including operations management, financial control, and training & development. Fred has over 10-year experience as a director and president serving on the Board of a Not for Profit sporting organisation.

#### Current occupation

Senior Tax Trainer – Taxbanter Pty Ltd.

Director and 50% Shareholder - Wyndham Taxation a CPA public accounting practice.

Instructor Four Wheel Drive Victoria

#### Education

- Master's degree in taxation law - University of Melbourne
- CPA Professional program
- Bachelor of Business Degree
- Cert IV Project Management
- Advanced certificate of Management
- Company Director course – Institute of Company Directors
- Train the trainer course.

## FWDV BOARD MEMBERS *(continued)*



### Gordon Porter

#### **Member**

Member of Everest 4 Wheel Drive Club Victoria

First started driving four wheel drives on the farm in the 1960's. Have a strong connection with the Victorian High Country., Had several makes and models of four wheel drive vehicles since.

Gordon is a retired sergeant, police prosecutor with 32 years police service. Gordon was involved in many initiatives and has earned several community justice awards during his service. Included in these is a commendation from the CEO of Magistrates' Court Victoria for his work establishing the Koori court as well as the 2003 Indigenous Community Justice Award. Gordon has taken leadership roles such as the Chair for the Victorian Branch of the International Police Association, established an anti-racism group Voice for Harmony, his work with the Koori court and was Chair of the Northeast Football (Soccer) League Tribunal. Gordon was the Officer in Charge at Shepperton Prosecutions for 16 years including dealing with Coronial Inquests involving vehicles and all facets of road law.

Gordon is a Barrister at the Victorian Bar on List S and was in Vanuatu for 3 years as Conseiller du procureur d'Etat



## PRESIDENT'S REPORT 2020 - 2021

During the 2020/21 year the aim of the Board has been to provide good governance of the association in support of our member clubs.

Following our delayed 2020 AGM held in March 2021, Eric Bishop was welcomed to the role of Board Secretary and Adam Risborg as an ordinary Board member. Unfortunately, Adam's professional consultancy work left little time for being a Board member. Thus, he resigned, but would be a good future Board member. Also, Kat Marmara-Stewart's term of office concluded and we thank Kat for the time she gave to being a Board member.

July 2020, saw the Board appoint ordinary Board member Fred de Gooyer to the role of Vice President and appoint Fred Schenck to fill an ordinary Board member casual vacancy. Board members now numbered six. Gordon Porter was invited to join the Board in July 2021, broadening the skills base at the Board table and adding to provision of good governance.

Prior to July 2020, the Board had been receiving advice that our clubs and their members were being financially impacted by COVID-19. Being a member organisation, the needs of our members are our highest priority. Thus, on the advice of our CEO and data provided regarding our members, the Board decided to reduce the 2020/21 affiliation fee and set a later date for payment. Keeping our clubs and their members affiliated during hard times was the only reasonable thing to do in the prevailing circumstances. The COVID-19 overlay is part of our everyday life, whether we want it or not.

Development work has continued on the association Mind Map and a Four Wheel Drive Victoria Strategic Plan. Board members were asked to appraise documents as the plan developed. In September 2020 the Board ratified the Mind Map and Strategic Plan which led to presenting this work at the 2020 AGM, in March 2021. It is worthy of note that our association archives show that in 1986 the VAFWDC put together a future strategy to set "a guided course which can be monitored against performance". A lot has changed in the intervening 35 years so a fresh approach is required.

Striving to implement the Strategic Plan has been more difficult than anticipated. Some success has been obtained in an ad hoc manner. The impact of COVID on all activities of our association was also unhelpful. Dynamics concomitant with new Board members has all been part of the mix of influences upon implementing the Strategic Plan in the 2020/21 year.

Early in 2021, the Board had determined a facilitated Board Strategy Day would be held to devote time to put together a purpose statement and refresh our current strategic plan. This much delayed day occurred on Saturday 2nd October, 2021.

A key planning component for this day was to consult the members of our association. All Board members and CEO, Clubs and Club members were invited to participate in the Stakeholder Consultation either through a one on one interview or via a survey. Response to the survey was gratifying as was response by clubs to interviews. This data was used by the Board to underpin our work on Strategy Day. We now have from our facilitator the outcomes from Strategy Day for the Board to agree on a purpose statement then refresh our Strategic Plan.

## PRESIDENT'S REPORT 2020 - 2021 *(continued)*



From time to time an organisation's policies require review. Internal and external change puts pressure on policies and procedures to be kept current and relevant to where our organisation is positioned. Initially the Board planned to deal with this matter internally. It was decided however, to seek professional assistance to achieve the best outcome for our association. Your Board is acutely aware that the world's expectations of Boards today are greater now, in the light of Royal Commissions into governance failures. Instances of such failures show the need for governance to be accountable, transparent and effective with no tolerance for excuses. With these things in mind an audit of our workplace policies and current HR positions was commenced in September 2021. The recommendations of this work are now being considered for appropriate action. We look forward to keeping you informed of progress with this review of workplace policies and our HR positions.

An approach was made to Four Wheel Drive Victoria by one of our affiliated clubs in June 2018 about the possibility of a joint venture to own a building. Initially, since the approach, the Board's desire has been to establish a process for considering this possibility. Recently, developing the process to effectively investigate this approach has improved. Currently, the Board is about to clarify purpose for such a venture, consider and perhaps decide which way to go regarding the joint venture proposal and look again at indicative loan proposals.

One of the steps in the process the Board is pursuing is a stakeholder consultation with our clubs and their members to establish how owning a building would benefit all members. The Board is very aware that no step towards purchase of any property should take place without a stakeholder consultation.

Working with the Ministerially appointed 4WD Advisory Committee is a responsibility and privilege for our association. This is where discussions with our strategic partners, DELWP and PV, take place at government level, for that two-way benefit process to be strategically planned and implemented. Four Wheel Drive Victoria's President and CEO are your representatives on this advisory committee. Four Wheel Drive Victoria is very grateful for the ongoing strategic support from the Minister for Energy, Environment and Climate Change, the Honourable Lili D'Ambrosio. It is our intention to continue promoting four wheel driving as a responsible recreation with an active interest in conservation and protection of the environment.

Our association has had another good, yet challenging year. External factors impacting us have included the pandemic restricting our ability to meet and travel. Meanwhile there have been recent storms and floods in some parts of our state. Impacts from these external factors leave us on the one hand desiring to help and on the other being constrained as to when we can actually help. Strong desire and motivation to help those in need has been curtailed by the need to be safe within the COVID-19 overlay, a frustrating situation for our always willing volunteers. Please keep your desire to help alive and ready for when we can engage and provide help.

Our love of four wheel driving has not diminished, even though many trips have been cancelled, but they are there, just waiting to be re-activated when the pandemic allows. We can however, look forward to when that time arrives and keep our plans and vehicles at the ready.



## PRESIDENT'S REPORT 2020 - 2021 *(continued)*



Four Wheel Drive Victoria's volunteers are passionate about helping. The Board of Four Wheel Drive Victoria thanks each of you for the cheerful, helpful and generous effort you provide to keep tracks open, clear up after natural disasters and help people who need a caring pair of hands and a smile from a person who cares. Please, keep volunteering, you are the best!

The Board thanks our dedicated staff and welcomes new staff members Daniel and Di to their roles. Working conditions have been difficult yet our CEO and staff have done a remarkable job.

I thank my fellow Board members for working through a busy and at times difficult year as we strive to build good governance for our association. We anticipate this process will continue throughout the coming year.

A handwritten signature in black ink, appearing to read 'Colin Oates'.

Colin Oates  
President

## CEO'S REPORT 2020 -2021



2020-21 Another year of Covid19 Lockdown and constant interruption. As you are well and truly aware, not a lot has been happening on the four wheel driving front for any of us in the metropolitan region although some of our regional members were able to travel about at different times during the past year.

Frustration around this has been enormous to us all but we are pleased that there have been no reports on any wrongdoing by any of our association members. Quite the opposite in fact, with numerous calls coming in asking when and what can we do to help in clearing tracks or assisting in making access open earlier in a much safer way. The authorities understand we are chaffing at the bit to help everybody get back out into the landscape. Unfortunately, both Covid19 and some recent storm damage has brought about serious challenges in letting this occur.

I am sure the President's report will elaborate on the new initiatives being undertaken by the board and association overall, which should put us in good stead for future years in all compliance areas. Updating policies and procedures across the whole raft of requirements in a legal sense is considered a huge risk management issue for our association and therefore, is taken very seriously indeed. Much time and deliberation, along with professional consultants, is required to bring this about and a good part of this year has been spent in achieving this. The same can be said for our RTO and once again we are comfortable in the knowledge that we are in a very sound position in this regard also.

Our finances are in great shape moving forward due, in a large part, to our training activities conducted throughout last year. We are looking forward to seeing this continue with planning taking place to see that it does. Whilst this year has been a year of disruption from the training point of view, we did have a great start from the Working for Victoria scheme whereby we trained 115 participants from the start of September up until two days prior to Christmas, after being granted exemption for essential training from the DHS and then DELWP and PV.

We still have a waiting list of participants for both our proficiency and accredited courses, as well as chainsaw courses with some courses having to be completed when restrictions allow us to do so. Suffice to say our RTO is running extremely well and when allowed, we shall strive to complete all outstanding and future commitments as well as get out to our new facility in Toolangi to commence work on our own training venue. We now have a 10-year license, with options, on an old disused quarry on the Melba Highway. The main priority is to complete a risk management assessment and secure the premises prior to commencing any redevelopment. There is also a certain amount of work required to remove the discarded rubbish which has been unfortunately dumped there. While on the subject of training facilities, we have also just signed a license with DELWP to utilise an area in the Bairnsdale region that we have been using for some time. Now our arrangement has been ratified with a formal license. We also continue to build our trainer data base which also puts us in good stead going forward as training opportunities present themselves.

Just recently we commenced training the Gunaikurnai Indigenous employees of GLaWAC, in Kalimna East Gippsland which signals our first opportunity to work together with the Traditional Owners of Victoria. This is a goal which has been spoken about for some time in the office and at board level. We are excited to have this program up and running with the intention of fostering partnerships with the other traditional owner groups around the state. Thankfully, we have a new board member who has long standing relationships with many of these groups and this will help us get to where we are looking to be in a much shorter time frame.

Our website rebuild is still happening with development under construction as we speak. We are looking to increase our exposure with both this and our other social media platforms. We constantly keep an eye on the amounts of hits we get from each, with the aim to build something that our members, as well as other four wheel drive exponents, find interesting and compelling to want to visit and digest. Good content from you our member clubs is always greatly appreciated and welcomed so don't be afraid to help pump your own tyres up and potentially increase your membership using our combined resources.

## CEO'S REPORT 2020 – 2021 (continued)



We are fortunate to have a very capable and solid team both on our board and within our staff which shows in the way we can perform our tasks and obligations.

Whilst we lost our longstanding accounts manager Karl Norman, at the end of June, we did gain another extremely capable and efficient replacement in Dianne Hodgson. Dianne has fitted into our team beautifully, looking after all details in the accounts area.

We also had another windfall earlier this year when we picked up Daniel Whitby as our Projects Officer after Ian Fletcher decided to retire late last year. Our thanks go to Ian for his efforts over the few years he spent with us, greatly assisting in moving us into the social media space which has now been picked up by Daniel. Daniel has a background in environmental studies and has spent the last couple of years working with groups eradicating weeds and other invasive plants around the state. His knowledge of volunteering is also an excellent advantage to us with the groups he has worked with. Thankfully he also happens to be a four wheel drive exponent which comes in handy when selling our “Tread Lightly” principles to the younger generation as they make enquiries on track availability and condition through the office and digital media avenues.

Due to personal commitments, we almost lost Sheila Douglas as our training manager but fortunately I was able to convince her to stay on as primarily our RTO and compliance manager. Sheila’s abilities and knowledge in this area are invaluable and critical to our RTO being secure in all its requirements and needs. Sheila’s skill set also enables her to conduct an internal audit for us as well as look after any validation requirements pertaining to our current and future training units as we move forward. She will also remain the chair of our RTO Advisory group.

It goes without saying that I and we would be lost without the invaluable efforts Alison McLaughlin brings to the office and therefore the association. Her handling of all things from questions relating to weather reports, track access, training enquiries along with what vehicle should I purchase, what tyres should I put on it, then the simpler questions like, what does the insurance policy cover and what is a temporary member, are truly outstanding. Her intimate knowledge of the workings of the association are remarkable and utilized constantly. She is truly well respected by us all.

Dave Roberts still performs his volunteer efforts without question and is a dependable source of help right throughout the year, as he has been for many years now. His efforts are also valued greatly.

I would like to thank all our staff for their constant commitment throughout what has been now two years of very trying times. Like us all, we just need to keep positive, look out for each other and be ready to take advantage of the good times that hopefully are just around the corner.

Start your engines!!

Wayne Hevey  
Chief Executive Officer

## TREASURER'S REPORT 2020 -2021



I am pleased to present the Annual Financial Statements for the Victorian Association of Four Wheel Drive Clubs Inc. for the financial year ended 30 June 2021.

The Financial Statements have been prepared and audited by Knox Taxation & Advisory.

The 2021 financial year has been very challenging with COVID restrictions weighing heavily on the Association's activities, with a number of Government imposed lockdowns, however, we have still delivered a positive financial outcome.

The Association recorded a surplus of \$191,411 for the financial year ended 30 June 2021, after providing a fee rebate to member clubs. The strong result is attributed to additional training courses provided to corporates as we came out of lockdown.

The Balance Sheet confirms that the Association has net assets of \$897,230 a healthy position.

One of the principles adopted by the Board is to hold sufficient reserves to operate for six months with no income. In the current climate this would amount to \$235,000. Currently this is well covered.

The sustained trading surplus in recent years is testimony to the Association's determined commitment to secure its future financial independence.

The Board is also conscious of and appreciative of the level of State Government support, with the expectation that this will continue into the longer term. The Board also has to consider the implications to the Association, should that support be reduced for any reason.

Looking forward, the budget for the 2021/22 Financial year indicates a small deficit.

The Association has three pillars of revenue, being membership fees, training via the Registered Training Organisation (RTO) and the State Government KPI based funding.

The Government funding for 2021 was \$250,000, which was received in May 2020, well in advance for the 2021 financial year. The Association's member volunteers continue to provide important services to Land Managers, guaranteeing our partnership for the future.

Membership income decreased \$98,205 from 2020, due to the rebate offer to clubs. Otherwise membership numbers have been reasonably static in recent years.

Once again, I pass on my thanks to the office team meeting the countless challenges from COVID and home-based working.

DOUG MITCHELL

CA



# CLUB MEMBERSHIP STATISTICS



Affiliated Club Membership 30 June 2013 to 30 June 2021									
Club Name	30-06-13	30-06-14	30-06-15	30-06-16	30-06-17	30-06-18	30-06-19	30-06-20	30-06-21
3rd Rock 4x4 Club Inc									
4x4 Bros									
4WD Trackers									
4x4 Adventure Club Inc	15	18	23	23	19	23	25	16	
4x4 Aussie Mates Club Inc					5	5			
4x4 Torque Inc								9	19
4x4 Touring & Adventure Club Inc								5	5
Adventurer 4x4 Club Inc	27	30	20	27	11	12	15	15	15
Albury-Wodonga 4WD Club Inc								84	78
Alexandra 4x4 Club									
All Wheel Drive Club Victoria Inc									
All Access Off Road		7	8	8	6				
Amarok Club of Victoria	25	26	31	31	39	36	41	31	25
Ararat & District 4x4 Club Inc								5	9
Bacchus Marsh 4x4 Club	13	11	10	11	11	11	9	9	9
Bairnsdale 4WD Social Club Inc.	33	35	33	37	31	31	31	37	35
Ballarat District Four Wheel Drive Club Inc	70	58	62	62	92	80	77	69	62
Ballarat Light Car Club		24	20	23					
Bellarine 4 X 4 Club Inc	42	42	41	41	41	61	47	64	57
Bendigo Four Wheel Drive Club Inc.	69	55	55	57	49	47	24	19	25
Black Spur 4WD Club Inc	18	21	21	21	22	25	25	21	21
Boomerang 4WD Club Inc	16	16	15	15	13	10	5	4	5
Bureau of 4x4 Inc					9		18		
Bushtrek Four Wheel Drive Club Inc.	23	21	21	22	18	19	24	25	24
Bushventures 4x4 Club							8	8	8
Central Highlands 4x4 Club Inc	17	17	24	24	25	25	35	28	33
CFA Four Wheel Drive Club	19	21	17	17	20	18	20	18	18
City West	22	27	23	25	24	22	26	24	24
Club 4X4	38	50	48	49	50	66	67	63	57
Cross Country Jeep Club Inc	81	67	55	55	50	32	26	21	15
Dandenong Ranges	40	78	73	73	54	51	31	34	46
Deniliquin Four Wheel Drive Club Inc.	15	14	6					8	
Double Black 4x4		6	6	6	6	6	6		
Eastern Ranges 4x4 Club Inc									
Eureka 4wd Club Victoria Inc					29	31	35	47	
Everest 4wd Club Victoria Inc								18	22
Extreme Terrain		9	11	11	13	11	11	10	11
GAA 4wd Club Inc								6	6
Geelong Four Wheel Drive Club Inc.	78	76	60	69	71	61	67	71	69
Getabout 4WD Club Inc									
Gippsland Four Wheel Drive Club Inc.	23	27	13	15	19	29	31	16	17
Going 4WD Club Inc									
Goulburn Valley Four Wheel Drive Club	53	53	51	55	50	44	36	33	35
Grampians Four Wheel Drive Club Inc									
Greater Western 4x4 Club Inc.	24	31	27	28	25	25	24	22	27
Growlers Gully 4x4 Club				15	15	13	10	14	9
Haileybury College 4W Club Inc									
HD Adventures Club								5	5
Hamilton District 4WD Club Inc	26	21	20	20	27	28	24	29	18
High Country and Beyond Inc							5	4	4
Horizons 4x4 & Touring Club Inc									25
Idlers 4WD Club of Victoria - Half Year	148	152	141	141	149	206	146	148	151
In Low 4x4 Club									
International Scout Owners Club									
Jackaroo Four Wheel Drive Club Inc.	56	52	49	49	41	49	39	40	46
Jamieson 4wd & Fishing Club								6	10
Jeep Owners Club Victoria Inc.	19	21	16	16	12				
Just Mates	10	15	11	11	13	10	11	8	9
Kerang	12	10	11	11	11	14	15	11	14
Knox 4 Wheel Drive Club Inc									
Kyneton 4 X 4 Club Incorporated	13	13	13	14	8	12	10		
Land-Rover Owners Club Of Victoria	622	559	580	580	565	545	491	475	536
Land Rover Owners Club Of Gippsland	34	29	28	28	40	34	43	37	38
Latrobe Valley 4WD Club Inc	23	21	17	17	18	19	23	20	12

## CLUB MEMBERSHIP STATISTICS (continued)



Locked and Lifted 4x4 Club Inc								9	12
Lo-Range 4x4 Club									
Low Range Offroad				9	9				
Macalister 4WD Touring	17	18	18	18	22	32	26	26	26
Mansfield Alpine Four Wheel Drive Club	24	22	20	21	21	21	21	20	22
Melbourne Jeep Owners Club Inc	148	301	208	208	249	230	240	224	237
Melton & District 4WD Club Inc.	41	40	41	45	48	38	37	35	39
Midweek 4WD Club Inc	19	24	23	23	31	33	37	35	36
Mildura Four Wheel Drive Club Inc	23	19	18	24	27	29	31	22	27
Mount Gambier & Districts 4wd Club								21	23
Nissan Four Wheel Drive Club	203	184	179	183	204	212	224	218	211
Northern Districts	8	11	11	12	10	10	10	9	9
Northern Gateway			12	13	12	13	12	9	
O.C.K.A 4x4 Inc						9	8	42	47
Offpeak 4WD Club Inc.	35	20	22	22	26	23	21	26	28
Offroad and Camping Club of Victoria Inc							16	19	17
On Track 4wd Club Inc									
Otway Four Wheel Drive Club Inc	19	21	25	25	25	21	21	20	26
Overland Expeditions Inc								6	
Overlanders 4x4 Club Inc	24	21	20	20	15	13	10	13	11
Ozi Expeditions 4WD Club Inc						18	4		
Pajero 4WD Club of Victoria Inc.	414	363	336	354	347	361	323	317	332
Peter Stevens Motors 4WD Club Inc	Merged with Ballarat								
Peninsula			22	22	19	25	32	40	35
Pioneer 4x4 Club Inc						8	11	12	9
Port Phillip Four Wheel Drive Club	59	42	49	53	66	62	70	49	83
Portland & District 4WD Club Inc	15	16							
RAAF Williams 4WD Club Inc	11	17	11	11	12	10			
Range Rover Club Of Australia	197	168	160	160	194	189	245	230	247
Red Dirt 4X4 Club Inc.	24	27	27	27	26	27	28	27	25
Sandhurst 4WD Club Inc						16	55	53	88
Side Tr@cked			11	11	17	19	18	15	16
Snatchem 4x4 Gippsland Inc			8	12	15	17	18	16	15
Solid Rock 4x4 Club	10	14	13	13	13	15	8	8	
South Gippsland 4X4 Camping	24	26	25	30	25	32	28	23	20
Subaru Four Wheel Drive Club	30	33	43	43	46	45	37	26	38
Suburban 4wd Club Inc	15								
Sunbury Rangers 4 By 4 Club	13	14	14	14	18	17			
Surfcoast 4x4 Inc							8	8	9
Suzuki Four Wheel Drive Club	24	14	30	30	37	34	37	40	27
Swan Hill Four Wheel Drive Club Inc	11	18	25	25	26	19	13	7	
Toyota Four Wheel Drive Club	73	50	44	44	50	39	40	36	42
Toyota Hilux Four Wheel Drive Club	16	18	16	16	12	14	20	14	19
Toyota Land Cruiser Club of Australia	494	434	398	411	424	445	495	509	505
Trakmaster Off Road Caravan Club Inc									
True Grit 4wd Club Inc								19	24
VicKrawlers Inc	15	15	14	14	10				
Victoria Police Four Wheel Drive Club	41	39	53	53	50	53	58	57	64
Victorian All Terrain 4WD Club Inc									
Victorian Four Wheel Drive Club	38	36	45	45	35	45	45	52	51
Victorian Mobile Land Care Group Inc									
Victorian Scout 4Wheel Drive Service Unit	7				11	13	21	28	28
Wanderin 4 Wheelers Inc	37	45	42	48	47	49	44	42	39
Wangaratta Four Wheel Drive Club	44	48	42	49	29	25	26	30	30
Warrnambool 4WD Club Inc	21	22	27	27	22	19	17	22	32
Werribee District 4WD Club	56	55	73	73	74	98	98	98	90
Wesley PA Touring Club renamed Horizons 4x4 & Touring Club	29	27	27	27	27	25	24	25	
Westside 4x4 Club Inc									
Whitehorse Landrover Club Inc	5	5	6	6	7	7	5	5	5
Wimmera 4WD Club Inc	56	58	62	64	63	58	52	38	32
Yarra Valley 4x4 Club Inc.	80	70	80	85	95	100	98	89	89
Yarraman Four Wheel Drive Club	22	21	27	27	21	21	22	27	25
Unknown 4x4 Club Receipts		9			1	3	14	37	
<b>TOTAL CURRENT MEMBERSHIPS</b>	<b>4166</b>	<b>4118</b>	<b>3987</b>	<b>4124</b>	<b>4235</b>	<b>4323</b>	<b>4295</b>	<b>4388</b>	<b>4444</b>
<b>COUNT OF CURRENT CLUBS</b>	<b>72</b>	<b>73</b>	<b>77</b>	<b>78</b>	<b>81</b>	<b>81</b>	<b>83</b>	<b>91</b>	<b>84</b>
<b>Associate Members</b>	<b>43</b>	<b>76</b>	<b>46</b>	<b>51</b>	<b>49</b>	<b>35</b>	<b>39</b>	<b>39</b>	<b>33</b>

FINANCIAL REPORT

# Annual Report

FOUR WHEEL DRIVE VICTORIA ABN 40 891 301 368  
FOR THE YEAR ENDED 30 JUNE 2021  
PREPARED BY KNOX TAXATION AND BUSINESS ADVISORY

## FINANCIAL REPORT *(continued)*

### **Contents**

Committee's Report

Trading Account

Income and Expenditure Statement

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Certificate by Member of the Committee

Compilation Report



## FINANCIAL REPORT *(continued)*

Your committee members submit the financial accounts of the Four Wheel Drive Victoria for the financial year ended 30 June 2021.

### Committee Members

The names of committee members at the date of this report are:

<b>Committee Member</b>	<b>Position</b>	<b>Date Started</b>
Colin Oates	President	November 2017
Fred De Gooyer	Vice President	November 2019
Douglas Mitchell	Treasurer	August 2019
Eric Bishop	Secretary	March 2021
Dave Roberts	Board Member	November 2017
Fred Schenck	Board Member	July 2018
Adam Risborg	Board Member	March 2021
Kathryn Mamara-Stewart	Board Member	February 2017
David Crainean	Board Member	August 2017

### Meeting of Committee Members

During the Financial Year, a number of Committee meetings were held. Attendances by each committee member during the year were as follows:

<b>Committee Member</b>	<b>Number Eligible to Attend</b>	<b>Number Attended</b>
Colin Oates	11	11
Fred De Gooyer	11	11
Douglas Mitchell	11	9
Eric Bishop	2	2
Dave Roberts	11	11
Fred Schenck	11	9
Adam Risborg	2	2
Kathryn Mamara-Stewart	7	7
David Crainean	3	3

## FINANCIAL REPORT *(continued)*

### Principal Activities

The principal activities of the association during the financial year were to provide support to its members on four wheel drive matters and promote four wheel driving in a sustainable environment.

### Significant Changes

No significant change in the nature of these activities occurred during the year.

### Operating Result

The profit from ordinary activities after providing for income tax amounted to

Year ended	Year ended
30 June 2021	30 June 2020
\$	\$
191,411.86	101,333.81

Signed in accordance with a resolution of the Members of the Committee on:



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Colin Oates (President)

Date: 20<sup>th</sup> October 2021



---

Douglas Mitchell (Treasurer)

Date: 20<sup>th</sup> October 2021

FINANCIAL REPORT *(continued)*

<b>Income</b>	<b>2021</b>	<b>2020</b>
	<b>\$</b>	<b>\$</b>
Membership Fees	118,473.57	216,678.16
Government Funding	250,000.00	250,000.00
Training Revenue	260,133.11	109,323.27
Publications	37,404.76	41,083.62
Covid Subsidies - Federal	89,658.00	31,462.00
Covid Subsidies - State	10,000.00	-----
Donations	-----	2,750.00
Interest Income	13,962.12	5,209.20
Miscellaneous Income	-----	7,847.18
<b>Total income</b>	<b>779,631.56</b>	<b>664,353.43</b>
<b>Expenses</b>		
Cost of Sales	220,497.09	133,988.64
Administration Expenses	35,101.33	37,373.08
Accounting & Audit Fees	4,800.00	5,100.00
Depreciation - Plant	2,762.00	3,085.00
Employment Expenses	281,178.44	329,725.79
Operating Expenses	24,940.45	27,334.88
Other Expenses	18,940.39	26,412.23
<b>Total expenses</b>	<b>588,219.70</b>	<b>563,019.62</b>
<b>Profit from ordinary activities before income tax</b>	<b>191,411.86</b>	<b>101,333.81</b>
<b>Net profit attributable to the association</b>	<b>191,411.86</b>	<b>101,333.81</b>
Opening retained profits	705,818.66	604,484.85
Net profit attributable to the association	191,411.86	101,333.81
<b>Closing retained profits</b>	<b>897,230.52</b>	<b>705,818.66</b>

FINANCIAL REPORT *(continued)*

<b>Current Assets</b>	<b>Note</b>	<b>2021</b>	<b>2020</b>
		<b>\$</b>	<b>\$</b>
Cash and Cash Equivalents	(d)	1,394,331.20	1,058,454.43
Trade and Other Receivables		13,373.14	50,738.00
Inventory		-----	2,860.49
Other		2,376.40	8,330.40
<b>Total Current Assets</b>		<b>1,410,080.74</b>	<b>1,120,383.32</b>
<b>Non-Current Assets</b>			
<b>Property, Plant and Equipment</b>			
Plant & equipment and Equipment		6,444.25	9,206.25
<b>Total Assets</b>		<b>1,416,524.99</b>	<b>1,129,589.57</b>
<b>Current Liabilities</b>			
Trade and other Payables		48,459.49	32,132.07
Provisions		81,402.39	57,404.00
Unearned Income		360,572.00	331,241.51
Other		28,860.59	2,993.33
<b>Total Liabilities</b>		<b>519,294.47</b>	<b>423,770.91</b>
<b>Net Assets</b>		<b>897,230.52</b>	<b>705,818.66</b>
<b>Members' Funds</b>			
Accumulated surplus (deficit)		897,230.52	705,818.66
<b>Total Members' Funds</b>		<b>897,230.52</b>	<b>705,818.66</b>



## FINANCIAL REPORT *(continued)*

### **Note 1: Summary of Significant Accounting Policies**

This financial report is a special purpose financial report prepared in order to satisfy the financial reporting requirements of the Associations Incorporations Act . The committee has determined that the association is not a reporting entity.

The financial report has been prepared on an accruals basis and is based on historical costs and does not take into account changing money values or, except where specifically stated, current valuations of non-current assets.

The following significant accounting policies, which are consistent with the previous period unless otherwise stated, have been adopted in the preparation of this financial report.

#### **(a) Property, Plant and Equipment (PPE)**

Leasehold improvements and office equipment are carried at cost less, where applicable, any accumulated depreciation.

The depreciable amount of all PPE is depreciated over the useful lives of the assets to the association commencing from the time the asset is held ready for use.

Leasehold improvements are amortised over the shorter of either the unexpired period of the lease or the estimated useful lives of the improvements.

#### **(b) Impairment of Assets**

At the end of each reporting period, the entity reviews the carrying values of its tangible and intangible assets to determine whether there is any indication that those assets have been impaired. If such an indication exists, the recoverable amount of the asset, being the higher of the asset's fair value less costs to sell and value in use, is compared to the asset's carrying value. Any excess of the asset's carrying value over its recoverable amount is expensed to the income statement.

#### **(c) Employee Benefits**

Provision is made for the association's liability for employee benefits arising from services rendered by employees to the end of the reporting period. Employee benefits have been measured at the amounts expected to be paid when the liability is settled.

## FINANCIAL REPORT *(continued)*

### (d) Cash and Cash Equivalents

Cash and cash equivalents include cash on hand, deposits held at call with banks, and other short-term highly liquid investments.

Cash and cash equivalents includes;	2021	2020
	\$	\$
Westpac Trading Acc #3340	1,121,072.59	202,296.75
Westpac Deposit Acc #0904	5,354.32	406.99
Westpac Term Deposit	201,875.88	814,087.53
Westpac Annual Leave Provision Acc #796	65,583.31	10,568.06
Contra Acc	-----	650.00
Cash on Hand	445.10	445.10

### (e) Revenue and Other Income

Revenue is measured at the fair value of the consideration received or receivable after taking into account any trade discounts and volume rebates allowed. For this purpose, deferred consideration is not discounted to present values when recognising revenue.

Interest revenue is recognised using the effective interest rate method, which for floating rate financial assets is the rate inherent in the instrument. Dividend revenue is recognised when the right to receive a dividend has been established.

Grant and donation income is recognised when the entity obtains control over the funds, which is generally at the time of receipt.

All revenue is stated net of the amount of goods and services tax (GST).

### (f) Goods and Services Tax (GST)

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Tax Office. In these circumstances, the GST is recognised as part of the cost of acquisition of the asset or as part of an item of the expense. Receivables and payables in the assets and liabilities statement are shown inclusive of GST.

### (g) Trade and Other Payables

Trade and other payables represent the liability outstanding at the end of the reporting period for goods and services received by the association during the reporting period, which remain unpaid. The balance is recognised as a current liability with the amounts normally paid within 30 days of recognition

**Four Wheel Drive Victoria  
ABN 40 891 301 368**

**Pool : General Pool**

Opening Value of the Pool:	9,208
Plus the taxable use percentage of assets allocated to the pool for the income year	0
Less deduction for the decline in value of depreciating assets of the pool for the income year	2,762
Less deduction for the decline in value of depreciating assets allocated to the pool for the income year	0
Less the taxable use percentage of the termination value of pooled assets disposed of during the income year	0
Closing Value of the Pool	6,445

	Total	Priv	OWDV	DISPOSAL		ADDITION		DEPRECIATION					CWDV
				Date	Consid	Date	Cost	Value	T	Rate	Deprec	Priv	
<b>Plant &amp; Equipment</b>													
Computer Equipment	28,783.59	01/07/18	28,784	0.00	1,331	0	0	1,331	D	30.00	399	0	932
ETU Gear/Equipment	4,319.77	01/07/18	4,320	0.00	623	0	0	623	D	30.00	187	0	438
General Equipment	14,598.16	01/07/18	14,598	0.00	566	0	0	566	D	30.00	170	0	396
Multi Media	1,895.45	01/07/18	1,895	0.00	94	0	0	94	D	30.00	28	0	66
Office Equipment	51,370.61	01/07/18	51,371	0.00	1,275	0	0	1,275	D	30.00	382	0	893
Office Fixtures & Fittings	15,051.13	01/07/18	15,051	0.00	1,261	0	0	1,261	D	30.00	378	0	883
Computer Equipment	1,363.50	20/08/18	1,363	0.00	568	0	0	568	D	30.00	170	0	398
Computer Equipment	124.50	20/07/18	124	0.00	74	0	0	74	D	30.00	22	0	52
Computer Equipment	4,018.03	04/09/19	4,018	0.00	3,415	0	0	3,415	D	30.00	1,024	0	2,3

FINANCIAL REPORT *(continued)*

	<b>2021</b>	<b>2020</b>
<b>Operating Activities</b>		
Receipts from customers	761,459	659,144
Payments to suppliers and employees	(605,174)	(618,649)
Cash receipts from other operating activities	93,812	-----
Net Cash Flows From Operating Activities	251,290	40,495
<b>Investing Activities</b>		
Property, plant and equipment	-----	(4,018)
Other investing activities	8,735	5,209
Other financing activities	77,044	-----
Net cash provided by investing activities	85,779	1,191
Net increase (decrease) in cash held	337,069	41,686
<b>Cash Balances</b>		
Opening cash balance	1,058,455	1,016,769
Net change in cash	335,876	41,686
Closing cash balance	1,394,331	1,058,455

## FINANCIAL REPORT *(continued)*

The committee Members of Four Wheel Drive Victoria declare that in the opinion of the committee the financial report:

- a) Presents fairly the financial position of Four Wheel Drive Victoria as at 30 June 2020 and its performance for the period ended on that date and the notes to the financial statements comply with accounting policies used to prepare the financial report.
- b) At the date of this declaration, there are reasonable grounds to believe that Four Wheel Drive Victoria will be able to pay its debts as and when they become due and payable.

This statement is made in accordance with a resolution of the Committee and is signed for on behalf of the Committee by:



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Colin Oates (President)



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Douglas Mitchell (Treasurer)

Dated this 20th Day of October 2021

## AUDITOR'S REPORT 2019 - 2020

### Audit of the Financial Reports

#### Scope

I have examined the financial reports of Four Wheel Drive Victoria (the association), which comprises the Statement by Members of the Committee, Income and Expenditure Statement, Balance Sheet as at 30 June 2021, a summary of significant accounting policies and the certification by members of the committee on the annual statements giving a true and fair view of the financial position and performance of the association. I have conducted an independent audit of these financial reports in order to express an opinion on them to the members of the Association.

My audit was conducted in accordance with Australian Auditing Standards to provide reasonable assurances as to whether the financial reports are free from material misstatement. My procedures included examination, on a test basis, of evidence supporting the amounts and other disclosures in the financial reports, and the evaluation of accounting policies and significant accounting estimates. These procedures have been undertaken to form an opinion as to whether, in all material respects, the financial report is presented fairly in accordance with Australian accounting standards so as to present a view of the Association which is consistent with my understanding of the financial position and the results of operations and cash flows.

The financial report has been prepared for the purpose of fulfilling the Associations financial reporting responsibilities under the Association Incorporations Reform Act 2012. As a result, the financial reports may not be suitable for other purposes.

The audit opinion expressed in this report is in accordance with Auditing Standards on Review Engagements as required under Section 96 of the Association Incorporations Reform Act 2012.

#### Audit Opinion

In my opinion, the financial reports of Four Wheel Drive Victoria:-

- i.) Give a true and fair view of the Associations financial position as at 30 June 2021 and its performance for the year ended on that date in accordance with the accounting policies described in Note 1; and
- ii.) Complies with Australian Accounting Standards to the extent described in Note 1

Signed on : 11 October 2021

*Xiao Hong Zhao*

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Xiao Hong Zhao Chartered Accountant 437813



AUDITOR'S REPORT 2019 - 2020 *(continued)*

I,..... Of ..... certify that;

- a. I am a current serving member of the committee of Four Wheel Drive Victoria.
- b. I attended the annual general meeting of the association held on ..... 2021
- c. I am authorised by the attached resolution of the committee to sign this certificate.
- d. This annual statement was submitted to the members of the association at its annual general meeting.

Signed

Dated this ..... day of ..... 2021

## AUDITOR'S REPORT 2019 - 2020 *(continued)*

We have compiled the accompanying special purpose financial statements of Four Wheel Drive Victoria, which comprise the Income and Expenditure Statement and Balance Sheet as at 30 June 2021, a summary of significant accounting policies and other explanatory notes. The specific purpose for which the special purpose financial statements have been prepared is to provide financial information to the committee of management.

### *The Responsibility of the Committee*

The committee of Four Wheel Drive Victoria is solely responsible for the information contained in the special purpose financial statements, the reliability, accuracy and completeness of the information and for the determination that the basis of accounting used is appropriate to meet its needs and for the purpose that the financial statements were prepared.

### *Our Responsibility*

On the basis of information provided by the committee, we have compiled the accompanying special purpose financial statements in accordance with the basis of accounting as described in Note 1 to the financial statements and APES 315 Compilation of Financial Information.

We have applied our expertise in accounting and financial reporting to compile these financial statements in accordance with the basis of accounting described in Note 1 to the financial statements. We have complied with the relevant ethical requirements of APES 110 Code of Ethics for Professional Accountants (including Independence Standards).

### *Assurance Disclaimer*

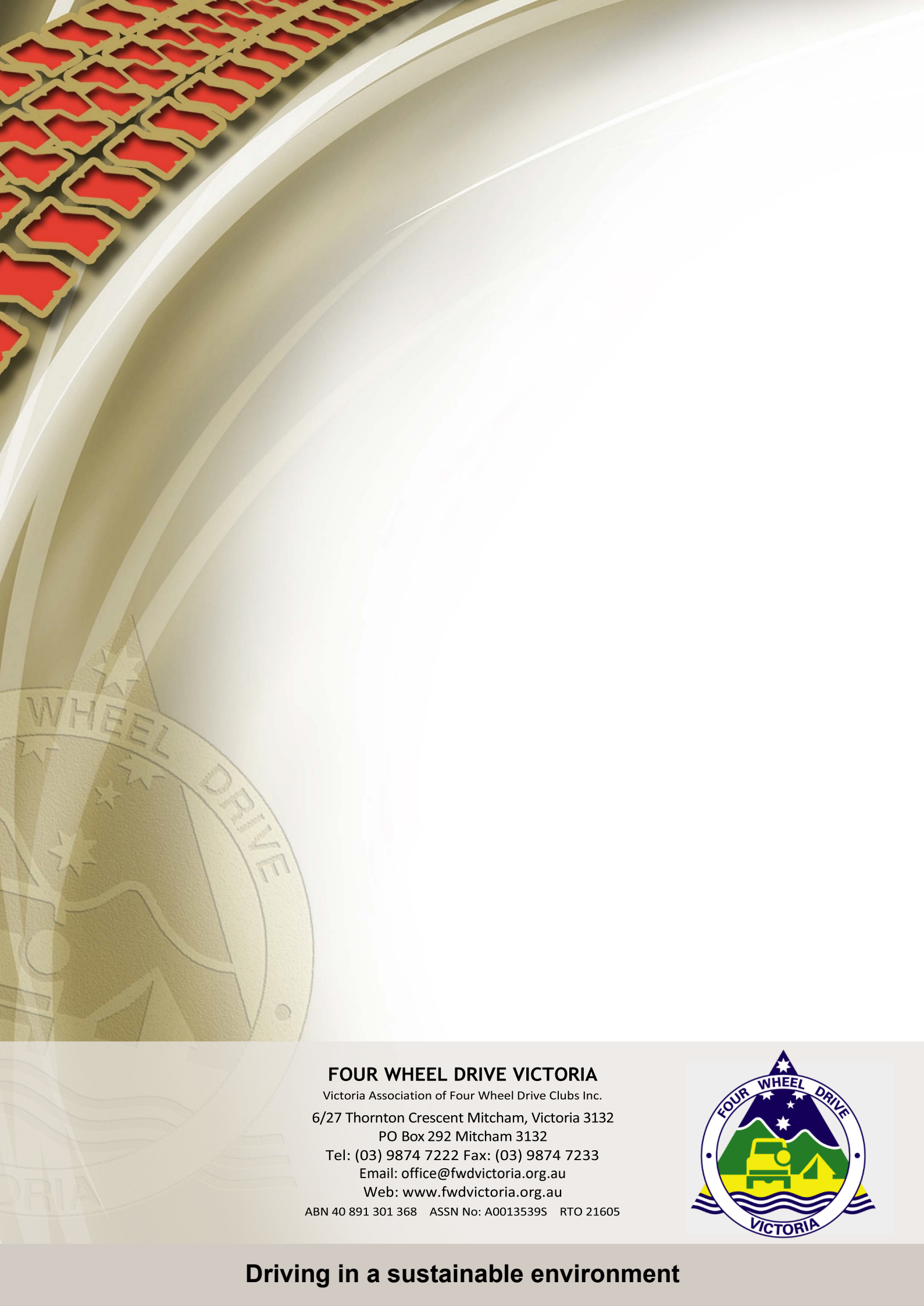
Since a compilation engagement is not an assurance engagement, we are not required to verify the reliability, accuracy or completeness of the information provided to us by management to compile these financial statements. Accordingly, we do not express an audit opinion or a review conclusion on these financial statements.

The special purpose financial statements were compiled exclusively for the benefit of the committee who is responsible for the reliability, accuracy and completeness of the information used to compile them. Accordingly, these special purpose financial statements may not be suitable for other purposes. We do not accept responsibility for the contents of the special purpose financial statements.

*Coral Page*

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11 October, 2021



## **FOUR WHEEL DRIVE VICTORIA**

Victoria Association of Four Wheel Drive Clubs Inc.

6/27 Thornton Crescent Mitcham, Victoria 3132

PO Box 292 Mitcham 3132

Tel: (03) 9874 7222 Fax: (03) 9874 7233

Email: [office@fwdvictoria.org.au](mailto:office@fwdvictoria.org.au)

Web: [www.fwdvictoria.org.au](http://www.fwdvictoria.org.au)

ABN 40 891 301 368 ASSN No: A0013539S RTO 21605



**Driving in a sustainable environment**